

ANNUAL
MEDICAL SCHOOL QUESTIONNAIRE

**CARIBBEAN ACCREDITATION AUTHORITY
FOR
EDUCATION IN MEDICINE
AND
OTHER HEALTH PROFESSIONS**

CAAM-HP-6 -- 2004

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Year.....

This questionnaire should be filled out by all accredited institutions for each academic year and submitted to the CAAM-HP secretariat before the beginning of the next academic year.

1. Number of established and vacant department chair positions.

Established	Vacant

* A vacancy exists when the post has been unfilled for half or more of the year.

2. Total numbers of enrolled master's and doctoral students in graduate programmes in the biomedical sciences.

Master's	Doctoral

3. Total numbers of residents/junior staff registered in the university's sponsored postgraduate professional programmes.

4. Number of students enrolled in each academic year of the medical curriculum.

First Year	Second Year	Third Year	Fourth Year	Total

5. For each geographically separate campus (including the main campus of the medical school) indicate the *number of students* in a given year at that site. The total for each year should add up to the total enrollment for that year.

Campus	Year 1	Year 2	Year 3	Year 4	Total
Total					

6. The *percentage* of first-year students in the following categories – national, regional, extra regional.

**National refers to a country sponsoring the school and/or in which the school is located. Regional refers to non-nationals from CARICOM countries.*

	Nationals %	Regional %	Extra-regional %
First-year			

Year.....

7. **Gender distribution (percentage) in the first-year class and in the total medical school enrollment.**

	Female %	Male %
First-year		
All Students		

8. **For the most recent year the percentage by gender and ethnicity of the national students admitted. Give the most recent census data for the country.**

**National refers to a country sponsoring the school and/or in which the school is located.*

*** If more than one country is involved insert or attach additional tables.*

Year.....	Black/African	East Indian	White	Mixed	Other	Census year
Female						
Male						
Census data						100%

9. **Provide the examination results for first-time takers of promotion/graduation exams during the year.**

Year and title of Examination	Number Examined	Percent Passing	Mean GPA
Yr.1:			
Yr.2:			
Yr.3:			
Yr.4:			

10. **Complete the following table for the most recently concluded academic year:**

Number of Students Who:	1 st Yr.	2 nd Yr.	3 rd Yr.	4 th Yr.	Total
Withdrew or were dismissed					
Transferred to another medical school					
Repeated the entire academic year					
Repeated one or more required courses					

11. **Indicate the number of full-time, part-time faculty in basic science and clinical departments during the current academic year.**

	Full-Time		Part-Time	
	Basic Science	Clinical	Basic Science	Clinical
Current year				

Year.....

12. Provide the following data by department (basic science and clinical) for the most recent completed academic year.

Department	Articles in Peer-reviewed Journals	Books and Book Chapters Published	Principal Investigator on Extramural Grants

13. Complete the following table for students admitted this academic year:

Total enrollment	
No. of students receiving aid from government agencies	
No. of students receiving grants and scholarships from the institution	
No. of students receiving grants and scholarships from other sources	
No. of students receiving educational loans [all sources]	
Average cost of attendance per student	

14. Give the total *tuition and fees* for entering national, regional and extra regional students and the percent of the institution's scholarship students in the year.

	Current Year	1 Year Prior	2 Years Prior
National			
Regional			
Extra-regional			
Total tuition & fees			
Percent Scholarships			

Year.....

15. For the most recently completed fiscal year

a. Total revenue (in millions, one decimal place)

b. Tuition fees

c. Research grants

d. Contracts, professional fees, revenue from electives etc.

e. Total expenditures (in millions, one decimal place)

16. Placement for internship of the last graduating class [Date.....].

Employing Authority	Nationals	Regional	Extra-regional
Graduate's University			
National government			
National non government			
Regional government			
Regional non government			
Extra-regional			
No. graduating students			

N.B. National means state owned university and/or location of university.

Regional refers to non-national but in a CARICOM state.