

CAAM Dental Education Database

Section VII: CONTINUING PROFESSIONAL EDUCATION

Part A: Key Quantitative Indicators

- a. Number of participants enrolled in the school’s continuing education programme for the last three years.

	Year	Year	Year
Participants			

- b. Complete the table listing the types of continuing professional education (CPE) activities and the number of participants in each for the current year and the two previous years. (Duration?)

	Types of CPE Activities	Number of Participants		
		Current Year	1 Year Prior	2 Years Prior
1				
2				
3				
4				
	TOTAL			

- c. Total number of scheduled hours of education programmes for CPE activities annually.

Part B: Narrative Data and Tables

CE 1 *A dental school should provide education programmes for the continuing professional education of its graduates. Where appropriate such programmes must be done in consultation and cooperation with national, regional or international authorities to satisfy licensing requirements.*

In countries where continuing education is a requirement for continuing licensing to practise, the continuing education programmes of the school must seek and meet the requirements of the licensing authority.

- a. List the general objectives of your school's continuing professional programmes.
- b. Indicate the year in which they were most recently reviewed.
- c. Are the CPE activities carried out in consultation and cooperation with national, regional or international authorities? If yes, give a description of how this is done. Please provide documentary evidence.
- d. How does the school ensure that the licensing requirements of the licensing authority are met in the continuing education of dentists?

CE 2 *The continuing dental education programmes should have the organisational structure and resources necessary to provide CPE activities of acceptable educational quality and promote quality of care through self-evaluation conducted according to standards and criteria developed by the school in keeping with those of national, regional and international standards.*

The standards and criteria for the continuing education programmes of the school must be set out in a school publication available to its graduates and other practising dentists.

- a. Describe how the standards and criteria for continuing professional education programmes are made known to:
 - i. Dental graduates and other practising dentists
 - ii. Instructional staff, including full-time and volunteer (community) faculty, junior staff and part-time staff with responsibility for teaching
 - iii. Academic leadership of the dental school and its affiliated institutions
 - iv. National, regional and/or international authorities

- b. Describe the organisational structure of the school's continuing education programme. Give the name, title and job description of the chief academic officer responsible for the management of the programme.
- c. What resources are provided by the school to support/facilitate the CPE activities? How does the school ensure and monitor the educational quality of these activities?

Registration Examinations

CE 3 *The dental school should require its departments to cooperate with national and regional authorities in the setting and administration of professional examinations that those authorities may deem necessary to determine the competence to enter professional practice of these persons with dental qualifications that fall outside the provenance of CAAM.*

Any examination conducted by the school on a regularly scheduled basis must be published in the academic calendar of the school.

The dental school will be responsible for the integrity and security of any examination conducted under its auspices.

- a. Describe the methods used to evaluate participants in the licensing examinations. Note any role played by the licensing authorities in the evaluation of these examinations.
- b. Describe the measures used to ensure the integrity and security of the examinations conducted by the school.
- c. Include a copy of the school's academic calendar.

CE 4 *Examinations conducted by the dental school at the request of authorities, should include general dentists approved by the school and the requesting authorities, as examiners competent in evaluating the work of examination applicants.*

The appointment of all examiners for examinations conducted under the auspices of the dental school must be in accordance with the school's regulations for the appointment of examiners.

- a. Provide a copy of the school's regulations for the appointment of examiners.
- b. List the examiners appointed for the last two years.

CE 5 *The examinations will cover treatment planning and operative dentistry using mannequins where appropriate.*

Resources including equipment and staff to conduct examinations under the auspices of the school must be under the control of the school and its staff.

- a. How does the school ensure that the aspects above are incorporated in the continuing education programme? What are the specific CPE activities that allow for these?

END OF SECTION VII